

Message

From: **Ex. 6 Personal Privacy (PP)**  
Sent: 1/22/2021 1:26:58 PM  
To: Wright, John [wright.john@epa.gov]  
CC: Johnson, Denise [Johnson.Denise@epa.gov]; Hall, John [hall.johnm@epa.gov]; **Ex. 6 Personal Privacy (PP)**  
Subject: RE: Annual Leave Request Approved by Carol December 21-24 2020 FW: This Absence Request has been Approved

Thanks, John. I just went in PPL to look at my annual request history, which does not include my annual leave request approved by Carol **Ex. 6 Personal Privacy (PP)**

Does that mean it just went away like it never existed? If this is the case, there would be nothing for Carol to cancel, and I would submit new request for **Ex. 6 Personal Privacy (PP)** if I never requested it in the first place.

Appreciate you checking into this and confirming next steps. Suggest guidance be shared broadly - not just with OCFO PPL coordinators but agency-wide. Who is the POC in OTS responsible for PPL?

Thank you,

**Ex. 6 Personal Privacy (PP)**

-----Original Message-----

From: Wright, John <wright.john@epa.gov>  
Sent: Friday, January 22, 2021 8:15 AM  
To: **Ex. 6 Personal Privacy (PP)**  
Cc: Johnson, Denise <Johnson.Denise@epa.gov>  
Subject: RE: Annual Leave Request Approved by Carol **Ex. 6 Personal Privacy (PP)** FW: This Absence Request has been Approved

Kathy,

I looked at your time card for that pay period and the only thing I can think of is the mass mailer that came out when we learned President Trump gave use the 24th off which probably nullified the leave request since I don't see it in the Absence Tab.  
I would need to see your absence request screen to verify this happened. If it did then Carol most likely would have to return your initial request and you would have to make the edits and return to Carol who would then have to approve the request.

It's a bit of a pain in the butt but to fix the situation I think that's probably what would need to happen.

John

-----Original Message-----

From: **Ex. 6 Personal Privacy (PP)**  
Sent: Friday, January 22, 2021 7:42 AM  
To: Wright, John <wright.john@epa.gov>  
Cc: Johnson, Denise <Johnson.Denise@epa.gov>; **Ex. 6 Personal Privacy (PP)**  
Subject: Annual Leave Request Approved by Carol **Ex. 6 Personal Privacy (PP)** s Absence Request has been Approved

Thanks, John, for your follow up and advice.

-----Original Message-----

From: TERRIS.CAROL@EPA.GOV <TERRIS.CAROL@EPA.GOV>  
Sent: Friday, October 30, 2020 5:29 PM  
To: **Ex. 6 Personal Privacy (PP)**  
Subject: This Absence Request has been Approved

The following Absence Request has been Approved

Employee Id: **Ex. 6 Personal Privacy (PP)**  
Department: Ofc OF Planning, Analysis&Accountab Absence  
Annual Leave Taken **Ex. 6 Personal Privacy (PP)**  
Status: **Ex. 6 Personal Privacy (PP)**  
Comments:

**Ex. 6 Personal Privacy (PP)**

**Ex. 6 Personal Privacy (PP)**

